



OFFICE OF THE COLLECTOR & DISTRICT MAGISTRATE, BALANGIR
(ST & SC DEVELOPMENT SECTION)

Notice for Walk-in-interview

No. 3024 // Date 29/10/2025/2025

Applications are invited for guest teachers to be engaged in SSD Deptt. schools of Balangir District in prescribed format from eligible candidates for the following post with consolidated honorarium through walk-in-interview, details of which are given below.

Vacancy list of teachers to be filled up by hiring guest teachers

1. Govt. (SSD) High Schools/Girls High Schools.

Sl No.	Block	Name of the School	TGT ART	TGT CBZ	TGT PCM	Sanskrit	Hindi	PET
1	Agalpur	Govt. High School(SSD),Rampur	03	01	01	01	00	01
2	Patnagarh	Govt. High School(SSD), Banaimunda	02	01	01	00	00	00
3	Deogaon	Govt. Girls High School(SSD), Ramchandrapur	02	01	01	00	00	01
4	Khaprakhol	Govt. High School(SSD), Malpada	02	01	01	01	00	01
5	Saintala	Govt. Girls High School(SSD), Saintala	02	01	01	00	00	00
6	Titlagarh	Govt. High School(SSD), Desil	02	01	01	00	00	00
7	Balangir	Govt. High School(SSD), Chudapali	02	01	01	00	00	01

2 Ashram Schools/Sevashrams.

The vacancy of primary teachers in the Ashram and Sevashram Schools is 33.

N.B:- The number of vacancies may increase or decrease as per requirement.

3. Interview date and venue will be intimated through e-mail or whatsapp of the applicants.

The interested candidates fulfilling the eligibility criteria as mentioned below may submit the filled-in application form as enclosed in prescribed format as enclosed in Annexure-A along with the Xerox copies of required documents either by post or by hand or through courier service. The envelope containing the filled-in application form and required documents should be super scribe with "Application for the Post _____ Guest Teacher" and it should be addressed to the District Welfare Office (DWO), Balangir, Dist-Balangir, Odisha, 767001. The applications must reach to the office of the undersigned on or before 15.11.2025 and any application received after the dateline shall not be considered.

The undersigned reserves the right to cancel any or all the applications without assigning any reason or communication thereof. No personal enquiry regarding recruitment should be entertained over phone.

1. General & Educational eligibility:

- a. For class I to VII- +2 Arts/Science with minimum 50% marks in aggregate with CT/DIET/.
- b. For class VIII to X- BA/B.Sc. with minimum 50% marks in aggregate with B.Ed.
- c. Preference will be given to the retired teachers and candidates having teaching experience.

2. Duties and Responsibilities of Guest Teachers:

- a. Teaching of concerned subject as per syllabus.
- b. Timely correction of class and home assignments, test papers, projects.etc.
- c. Setting of question papers for various tests and exams.
- d. Preparation of lesson plans and maintaining academic record of students.
- e. Preparing students for curricular/co-curricular activities etc.
- f. Performing invigilation duty/ evaluation work as and when assigned.
- g. Any other work as to be assigned by the Headmaster/Principal.

3. Terms and Conditions:

- a. Guest teachers engaged would have no claim or right for appointment on a regular basis nor will they be a part of the cadre of teachers of SSD Deptt.
- b. Working hours and period duration shall be as per the school time table.
- c. The engagement of these Guest teachers will automatically come to an end once a regular/contractual teacher is appointed/ engaged against the vacant post or as and when the appropriate authority decides.
- d. The Guest Teacher so engaged shall also be entrusted with correction and evaluation work of the concerned subject in the school and he/she will not be entitled for extra honorarium for such work.
- e. The performance of the teacher will be reviewed on regular basis. If any teacher is found to be non-performing or engaged in activities leading to misconduct he/she shall be disengaged by the appropriate authority under intimation to the DWO.
- f. Maximum age for Guest Teacher at the time of engagement shall be Sixty-Two (62) & the retired teacher engaged as Guest Teacher shall be disengaged on attaining the age of Sixty-Five(65).
- g. A Guest Teacher unauthorizely remaining absent and not taking classes for a continuous period of 15 days or more deemed to be terminated and he/she shall never be entertained further.

4. Honorarium:

- a. A guest teacher shall take maximum forty (40) classes in a month.
- b. A guest teacher will be paid Rs. 300/- per class/period at elementary level and not exceeding Rs.12,000/- in a month.
- c. A guest teacher will be paid Rs.400/- per class/period at Secondary level and not exceeding Rs.16,000/- in a month.

5. Mode of Selection:

The District Level Selection Committee shall select the candidates with reference to the eligibility criteria and as per the following norms.

- a. 50% career weightage (50 marks) = 1st div-50 marks, 2nd div with minimum 50% marks-30 marks.
 - b. 30% teaching experience (30 marks)= 1 year-10 marks, 2n year 20 marks, 3 year and above -30 marks.
 - c. 20% interview (20 marks)
- Total- 100 marks

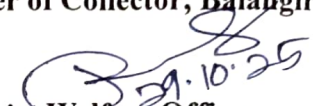
Ten(10) months of teaching experience should be treated as a year and 10 marks will be awarded for each year of experience with maximum limitation of 30 marks. Candidates having more than 3 years of experience will be limited to 30 marks.

If the total marks scored by two or more candidates in computation of marks by selection committee gets equal, candidate scoring higher percentage of marks in CT or B.Ed as the case may be should get preference.

The selection committee shall prepare a panel of candidates securing 50 or above marks in the selection process as mentioned in sub point-6 under title mode of selection for engagement them as and when a required, when a guest teacher is disengaged or he/she quits the assignment. The empanel list will be valid for one(1) year from the date of approval.

N.B.: Maximum age for Guest Faculty at the time of application shall be Sixty Two (62) & the retired teacher engaged as Guest Faculty under the scheme shall be disengaged on attaining the age of sixty five(65).

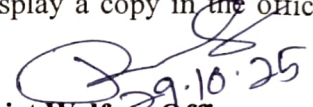
By order of Collector, Balangir


District Welfare Officer
Balangir

Memo No. 3025

/Dt. 29/10/2025

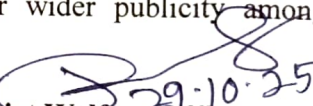
Copy submitted to the District Education Officer, Balangir/All BEOs/All BDOs for kind information and necessary instruction with a request to display a copy in the office Notice Board for wider publicity.


District Welfare Officer
Balangir

Memo No. 3026

/Dt. 29/10/2025

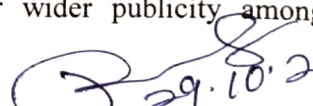
Copy to All Headmasters of Higher Secondary Schools/ High Schools/ Ashram Schools/ Sevashrams of SSD Deptt. of Balangir district for wider publicity among intended beneficiaries/communities.


District Welfare Officer
Balangir

Memo No. 3027

/Dt. 29/10/2025

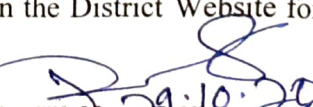
Copy to All ADWOs/WEOs of Balangir district for wider publicity among intended beneficiaries/communities.


District Welfare Officer
Balangir

Memo No. 3028

/Dt. 29/10/2025

Copy forwarded to the District Informatics Officer, NIC, Balangir for information and necessary action. He is requested to display the Advertisement in the District Website for wide publication.


District Welfare Officer
Balangir

APPLICATION FORM FOR GUEST TEACHER

Affix recent
passport size
photograph with
signature of self

To

The Dist. Welfare Officer, Balangir.

1. Full name & Permanent Address of the candidate in capital letters.

Name of the candidat _____

Father's/Husband's name: _____

At: _____ Post: _____ Via: _____

Dist. _____, PIN :

--	--	--	--	--	--

Mobile no. _____

2. Permanent Address:

At: _____ Post: _____ Via: _____

Dist. _____, PIN :

--	--	--	--	--	--

3. Date of birth: _____

4. Age as on 31.08.2024 (Year/Month/Day):-Year

--

Month

--

Day

--

5. Sex: Male/ Female (Put tick mark)

6. Educational qualification:

(attach self attested xerox copy of certificates and mark sheets)

Sl. No.	Name of the Examination passed	Year of passing	Name of Board/ University	Maximum marks (without extra optional)	Marks secured (without extra optional)	% of marks secured

N.B.: (i) Marks secured in Extra optional/ Ancillary/ Foundation subjects should not be included for calculation (ii) NCTERCT approved to be attached in case of candidates who have passed BED from outside Odisha,

7. Ex-Serviceman (Self attested xerox copies of the certificates):

8. List of enclosures.

DECLARATION

I do hereby declare that, the statements made in this application are true, complete and correct to the best of my knowledge and based upon documentary evidence. I carefully read the details of advertisement/notice and declare that, I fulfil all the conditions of eligibility prescribed for the post. In case of any of the statement/particular is/are found to be incorrect during or after the selection of my candidature for the said post will be cancelled/forfeited and I shall be responsible for this in each and every aspects.

Further, I undertake that, I shall produce all original certificate / documents in support of the above information at the time of Interview/ certificate verification

Place:

Signature of the applicant

Date:

Candidates are required to attach the following documents along with the application form

1. One recent passport size colour photograph duly posted at the designed space.
2. Self- attested photocopy of identity proof (Voter-ID card/PAN/ card/ Driving License/ Aadhar card/ Passport)
3. Self Attested Xerox copies of Certificate showing Academic Qualification with mark sheets along with Matric Certificate (Both Side)
 - a. Self Attested recent passport size colour photograph to be affixed in the Application Form.
 - b. Experience certificate in respect of above point 8 above.

No TA DA will be allowed at the time of verification of original certificates.